



Dear World System Builders,

We are pleased to announce that **2018 TAIWAN ELITE TRIP FINAL PAYMENT WEBSITE** will be opened from **Jan 10 to Feb 10, 2018**. Before submitting the final payment, please read this entire letter carefully as it incredibly important information.

### 1. GROUP ASSIGNMENT

The trip is planned for 1 period only **MAY 12 – 15, 2018**. Please check for the flight itinerary below if you also travel with Group A or Group B in Vietnam Super Trip.

#### GROUP A & ELITE TRIP: MAY 04 – 15, 2018

- **May 04, 2018:** Make sure to arrive in Ha Noi (Noi Bai Airport - [HAN])
- **May 12, 2018:** Leave Ho Chi Minh City (Tan Son Nhat Airport - [SGN]) for **Taipei** (Taoyuan International Airport - [TPE])
- **May 15, 2018:** Leave **Taipei** (Taoyuan International Airport - [TPE]) for your country

#### ELITE TRIP & GROUP B: MAY 12 – 23, 2018

- **May 12, 2018:** Make sure to arrive in **Taipei** (Taoyuan International Airport - [TPE])
- **May 15, 2018:** Leave **Taipei**(Taoyuan International Airport - [TPE]) for Ha Noi (Noi Bai Airport – [HAN])
- **May 23, 2018:** Leave Ho Chi Minh City (Tan Son Nhat Airport – [SGN]) for your country

#### Remarks:

- *Passengers are responsible for purchasing **International Flight Tickets** to and from Taipei, Taiwan.*

### 2. LAND COST

- **Single Occupancy:** **USD 1,300 per room**
- **Double/ Twin Occupancy:** **USD 1,780 per room**
- **Triple Occupancy:** **USD 2,520 per room**
- *Bedding requirement (Double/Twin) is subject to hotel availability.*

### 3. FINAL PAYMENT AMOUNT

- We have received the initial deposit with an amount of **USD 900** per room. The balance amount will be settled as below:
- **Single Occupancy:** **USD 400 per room**
- **Double/ Twin Occupancy:** **USD 880 per room**
- **Triple Occupancy:** **USD 1,620 per room**

#### Remarks:

- *If you do not make payment in accordance with the final payment schedule (**Jan 10 – Feb 10, 2018**) or meet the payment extension deadline (if any), we have a right to release incomplete bookings and **CANCELLATION & NO SHOW POLICY** will be applied accordingly.*

### 4. CHILDREN PRICE

- **Infant (under 2 years old):** **No charge** (All expense will be paid by parents)
- **From 2 to under 5 years old:** **USD 215 per child** (No extra bed)
- **From 5 to under 12 years old:** **USD 420 per child** (No extra bed)



Remarks:

- *Maximum 2 children can share the same room with their parents.*
- *Children rate will be applied for any children under the age of 12 during the trip and sharing room with their parents without extra bed. Children 12 years and older are considered as an adult.*

## 5. CANCELLATION & NO SHOW POLICY

TIMELINE	PENALTY
Between January 01, 2018 and January 31, 2018	<b>USD 900 PER ROOM</b>
Between February 01, 2018 and February 28, 2018	75% of total amount
Between March 01, 2018 and March 31, 2018	85% of total amount
From April 01, 2018 to the travel date or NO SHOW	100% of total amount

## 6. OPTIONAL TOURS

- Due to limited available spots, we encourage you to book the tours during final payment and each passenger is only able to select 01 tour.
- All paid optional tours are non-refundable.

## 7. GUEST INFORMATION

- You are **REQUIRED TO SUBMIT** your passport information including your companion and children (if any) as well as providing us international flight details before **March 10, 2018** for land service arrangement. For those who **FAIL TO SUBMIT** by this deadline, **no airport transfers will be arranged.**

## 8. VISA INFORMATION

- The passport must have more than 6-month validity counted from the date of arrival or departure. You need to apply for a valid visa to enter Taiwan if you travelled from non-visa-waiver countries. Please refer to the following link to understand how to process a Taiwan visa by clicking : <https://phubaotours.com.vn/wsb/travel-tips/visa-taipei>

## 9. CONTACT

Should you have any questions or require further assistance, please feel free to contact us at below provided information:

- Telephone: +84 28 3914 2980 (Ext 25/27)
- Cell phone: +84 915 549 433 / +84 916 442 373 (Whatsapp/Viber/Facetime are available)
- Email: [wsb@phubaotours.com.vn](mailto:wsb@phubaotours.com.vn)

Phu Bao team will be more than happy to respond and advise to any inquiries you might have within 48 to 72-hour timeframe.

Thank you and Best regards,

**PHU BAO DESTINATIONS & EVENTS MANAGEMENT TEAM**



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